



Request for Proposal (RFP) Gravel Crushing

April 17, 2024

The Rural Municipality of Elton (Elton) Situated north of the City of Brandon in South-Western Manitoba, covering an area of approximately 216 square miles. As a municipality, our continuous efforts are directed towards enhancing municipal infrastructure for the benefit of all residents in Elton, in this case, specifically pertaining to roads.

Elton is requesting detailed and comprehensive proposals for the following:

1.0 PROJECT OBJECTIVES

The objective of this RFP is to identify and enlist the services of an experienced Contractor for the crushing of gravel. The Contractor will be tasked with crushing gravel for the Rural Municipality of Elton (Elton) at a site located on the West ½ 27-13-19 WPM in the Rural Municipality of Oakview providing the material is crushed to specific specifications as outline under Section 2.0 Scope of Work. The focus of this work is to ensure Elton has the appropriate size of road gravel aggregates to keep the roadways safe.

2.0 SCOPE OF WORK

Crushing gravel at a site on the West ½ 27-13-19 WPM in the Rural Municipality of Oakview (as identified on the attached map) and stipulated in section:

NAME OF PIT	LOCATION OF PIT	AMOUNT TO BE CRUSHED	CRUSH SIZE
Moore Pit	W ½ 27-13-19 WPM	15,000 yds ³	¾" Stone

- 2.1 Gravel Specifications:
 - Maximum crush size is ¾ inch stone.
 - Clay content not less than 7% - 14%.
 - The mining area to be cleared and stripped and is the responsibility of the successful Contractor if deemed necessary by Elton.
 - Approval must be granted from Elton prior to bleed off of any aggregate.

- 2.2 Conduct Quality Control testing on the crushed gravel aggregate being produced to ensure that the crushed gravel aggregate meets the required materials specification.

- 2.3 Elton may request testing to be performed by the Contractor at their expense with Elton representative on site or testing may be contracted out at a frequency deemed necessary by Elton. Furthermore all testing will be at the Contractor's expense. The Contractor shall adjust and modify aggregates as required to meet specification requirements. Elton reserves

the right to reject any material that does not meet the specifications as outline in Section 2.1.

- 2.4 The crushing component must be completed in its entirety by November 1, 2024, and the Contractor will provide to Elton a proposed crushing schedule.
- 2.5 Payment of 50% will be made following completion of works and the remaining 50% will be made following completion of a drone survey of pile at Elton's expense. Where necessary, an adjustment of final payment for crushing will be made based on gravel application billings upon depletion of the stockpile.
- 2.6 Following award, the successful Contractor must schedule a site meeting with Elton Public Works Operator prior to any works taking place on site.

3.0 SUBMISSION INSTRUCTIONS

- 3.1 Submissions will be accepted digitally in pdf format by email to info@elton.ca or in hard copy by mail or in person. Proposals must be submitted by 12:00 p.m. on May 10, 2024.
- 3.2 The package or email must be clearly marked: RFP Gravel Crushing including the Bidder's name and address. Attention to:

Shawna Paulsen, CAO
RM of Elton
107129 Road 65N Elton Road, General Delivery
Forrest, MB R0K 0W0
Email: info@elton.ca
Phone: 204-728-7834
Fax: 204-725-1865

- 3.3 All inquiries related to this RFP should be directed to Shawna Paulsen, CAO at 204-728-7834 or cao@elton.ca by May 8, 2024. Inquires and responses may be recorded and distributed to all proponents at the discretion of Elton.
- 3.4 Only bidders who submit a bid will automatically be provided with a result summary.
- 3.5 The attach bid submission forms must be included with your proposal.

4.0 TERMS

- 4.1 All work is subject to approved agreement for lease of mineral rights between Elton and Scott Moore being executed.
- 4.2 Bidders are advised to pay careful attention to the wording used throughout the RFP. Failure to satisfy any term or condition may result in an unacceptable Proposal.
- 4.3 Bidders submitting a Proposal are deemed to have accepted the General Terms and Conditions indicated throughout this RFP.
- 4.4 The RFP does not commit Elton to awarding a contract or to pay any costs incurred in the preparation of a Proposal.

- 4.5 The monitoring of the services, which will include the inspection of the services, will be performed by Elton, or its designate representative, at a frequency determined by Elton in its sole discretion.
- 4.6 Proposals received after the deadline will not be accepted or considered.
- 4.7 Elton reserves the right to cancel, postpone, or suspend the RFP process at any time and is under no obligation to issue any amendments to the RFP.
- 4.8 Amendments – All amendments issued by Elton shall become an integral part of the original RFP document and shall have the same force and effect as if they were originally included in the RFP. Furthermore, Elton may issue amendments if deemed necessary and any Contractor(s) who received the RFP directly, will be issued the amendment(s) directly, and all others must check www.elton.ca under Menu – Local Notices – Tenders, Requests for Quotes and Proposals for amendments.
- 4.9 The successful bidder must respect all **Elton policies and By-laws**.
- 4.10 The successful business must notify Elton a minimum of three (3) days prior to any work commencing.
- 4.11 Penalty for late completion is \$250.00 per day not completed. Allowance will be considered for weather related delays or agreed upon unforeseen circumstances.
- 4.12 Work must be completed no later than November 1, 2024.
- 4.13 Elton reserves the right to terminate the contract if the materials used fail to meet specifications or if, at the sole discretion of Elton, the quality of work is unsatisfactory.
- 4.14 The successful bidder must follow the COR Workplace Health and Safety principles.
- 4.15 The successful bidder must provide their Workers Compensation Board Number and be in good standing.
- 4.16 Persons or firms submitting an RFQ shall be actively engaged in the lines of work required by the specifications and shall be able to refer to work of a similar character performed by them.
- 4.17 If two or more identical bids are received, Elton may, in its sole discretion, accept one of the identical bids.
- 4.18 Elton reserves the right to re-issue the RFP to such persons and/or companies as it may decide after the close of the RFP deadline if deemed necessary.

5.0 SCHEDULE OF EVENTS

ACTION	DATES
Request for Proposal Issuance	April 17, 2024
Deadline for Questions	May 8, 2024
Proposal Submission Deadline	May 10, 2024, 12:00 p.m.
Proposal Opening	May 10, 2024
Report to Council and Evaluation Period	May 14-17, 2024
Notification of Award and Contract Execution	May 17, 2024
Work Completion Deadline	November 1, 2024

Gravel Crushing RFP

This RFP Bid Submission Form must be completed and submitted as your bid. Additional information may be added to this bid submission form or attached for consideration of Council.

BIDDER INFORMATION			
Bidder Full Legal Name:			
Bidder Address:			
Bidder Phone Number:		Bidder Email:	
Name & Title of Contact:			
Contact Cell Number:		Contact Email:	
Name & Title of Operator:			
Operator Cell Number:		Operator Email:	
WCB Number:			

Item Description	Cost	GST	Total
Crushing 15,000 cubic yards of crushed and stockpiled gravel.			
Mining area cleared and stripped. (this option may not be required)			

Bid amendments: Yes No Signature: _____ Date: _____

I/we understand that the complete Contract Provisions attached hereto form part of this agreement.

Executed on behalf of the Bidder

Bidder Print Name and Title

Bidder Signature

Date

Crushing Site

W 1/2 27-13-19 WPM

W 1/2 27-13-19 WPM

Legend

- Mining Area
- Site Locations
- W 1/2 27-13-19 WPM

Aggregate Stock Pile

Crusher Site

Mining Area



400 m